W.7.a.

AGENDA COVER MEMO

AGENDA DATE:

April 19, 2004 (Date of Memo)

May 5, 2004 (First Reading)

May 19, 2004 (Second Reading/Public Hearing)

TO:

Board of County Commissioners

DEPARTMENT:

Public Works - Land Management Division

PRESENTED BY:

Jeff Towery, Manager

AGENDA TITLE:

1) ORDINANCE NO. 9-04 - IN THE MATTER OF AMENDING CHAPTER 11 OF LANE CODE TO EXPRESSLY INCORPORATE THE OREGON ELECTRICAL SPECIALTY CODE AND ADMINISTRATIVE RULES AS PART

OF THE COUNTY BUILDING CODE (LC 11.005 through 11.015)

2) BOARD ORDER - IN THE MATTER OF AMENDING CHAPTER 60 OF THE LANE MANUAL TO ADD ELECTRICAL PERMIT FEES (LM 60.855)

EFFECTIVE JULY 1, 2004

I. MOTION

May 5: MOVE FIRST READING OF ORDINANCE NO. 9-04 AND SET SECOND READING

AND PUBLIC HEARING FOR MAY 19, 2004.

May 19: MOVE TO ADOPT ORDINANCE NO. 9-04.

MOVE TO ADOPT THE BOARD ORDER.

II. ISSUE OR PROBLEM

Shall the Board accept the delegation of the electrical program from the State of Oregon?

III. DISCUSSION

A. <u>Background</u>

Administration and enforcement of the electrical program in unincorporated Lane County is provided by the State of Oregon through the Building Codes Division (BCD) of the Department of Consumer and Business Services. Lane County is party to an intergovernmental agreement that sets out several administrative responsibilities for the County (see Attachment A). In conjunction with and in addition to the duties outlined in the attachment, County staff issues about 2,400 permits, receives numerous phone calls, e-mail messages and visits from BCD staff and electrical permit customers that utilize more than 0.6 FTE (including administrative support) during the course of a year. The program costs exceed \$46,000 per year. The County receives about \$22,000 per year from BCD. The program impacts were identified during the creation of Service Information Sheets for the FY03-04 budget preparation process. From FY00-01 to 02-03, the State has collected \$205,872, \$231,110 and \$246,400 respectively from permits in Lane County.

State law (ORS 455.148) and Oregon Administrative Rules (Divisions 20 and 308) support and encourage full service building programs. The assumption of the electrical program would meet the intent of those regulations as well as several components of the County Strategic Plan, excerpted below:

A - Service Improvement.

A1: Evaluate reorganization opportunities.

e. We will give early priority to evaluation of intergovernmental reorganization opportunities in the following direct service areas: Land use and building planning and development.

A3: Promote electronic access to public services.

d. Applications that appear to meet these criteria include: Land Management Services (permits, etc.).

D - Revenue Development.

D2: Identify and recover user fees and charges

The application for assumption was filed by October 1 to allow for implementation by July 1, 2004. The Board authorized that application by adopting Resolution and Order 03-9-24-3 (see Attachment B). LMD staff corresponded and met with stakeholders including contractors, effected county and state employees, unions and trade associations. On March 29, 2004, the State Building Codes Division conditionally approved the County's application to take over the Electrical Program (see Attachment C). The conditions are related to updating and supplementing information that has already been submitted and are easily met. The Division's proposed budget includes an Add Package for the Budget Committee's review and consideration that is consistent with the application approved by the Board.

B. Analysis

Financial Issues

Attachment D details the County's estimated costs of the program for three fiscal years. The expense estimates are based on current costs plus annual increases. The revenue estimates assume more conservative growth than recent history might support. An increase in the fee schedule is not included. The results of a BCD survey of electrical fees are shown in Attachment E (examples for Eugene and Springfield will be provided upon receipt). Over the three years, revenues are estimated to exceed expenditures by a total of \$51,768. Those figures include the costs of adding an inspector in the second year and purchasing three vehicles and two computers in the first two years of the program. In the second year, expenses are estimated to exceed revenues by about \$3,000. That can be mitigated in a number of ways, including leasing the vehicle or purchasing it in the prior fiscal year or filling the position at the entry level salary or for part of the year. BCD has not contemplated hiring an additional inspector for this area because the operation currently helps support other aspects of their program, including counties where expenses exceed revenues.

All electrical permits will be subject to the LMD surcharges for long-range planning (15%) and administration (5%). The State currently collects 7% in surcharges. In addition, electrical permits that are not in conjunction with a building permit will be subject to the technology assessment (\$10 each). Because data for building and electrical permits are maintained on separate systems, it would be very labor intensive to estimate the revenue impact of the technology assessment, but the surcharges will generate \$55,000-\$60,000 per year, adequately compensating for the additional administrative effort for supervision and customer service and providing some security for long range planning, given the uncertainty related to Video Lottery and Title III revenues.

2. Operational and Customer Service Issues

The addition of two inspectors will have an immediate positive impact on the work load of the existing inspectors. Both electrical inspectors are certified to inspect mobile homes and the expectation is that the electrical inspectors will take on the bulk of those inspections (up to 130 per month during the construction season). Currently, the County's inspectors conduct 12-18 inspections daily (Monday-Friday) and the electrical inspectors conduct 5-8 inspections daily (working four days a week). Adding a third electrical inspector will greatly enhance the turnaround time for inspections and allow staff to get to several parts of the County on a more frequent basis. For instance, Highway 58 east of Pleasant Hill, Marcola and Coburg are typically visited just once a week and the area around Florence twice a week. All inspectors would work Monday-Friday.

Permit processing and tracking will be less labor intensive and better coordinated as a County program. Attachment A also identifies the administrative responsibilities that will no longer need to occur after the program is assumed. The software package that is used to track and report building permits is ready to accept electrical permit data with some minor programming effort.

Electrical permits have long been available for purchase using credit cards. The assumption of the electrical program will provide the incentive to offer that service to all LMD customers. It is also a necessary component for providing any meaningful online business services. While there will be costs incurred for service charges, accepting credit cards will require less cash handling for Front Counter and Finance staff. As a fee-supported program, costs can be estimated and incorporated into the fee structure as part of the cost of doing business.

C. Alternatives / Options

- 1. To approve the ordinance and order.
- 2. Not to approve the ordinance and order.

D. Recommendation

To approve Number 1 above.

IV. IMPLEMENTATION / TIMING

The fee schedule will be submitted to the Finance & Audit Committee for consideration on April 27 and the Committee's action will be forwarded to the Board as supplemental information to this Agenda Cover Memo. Upon adoption of the ordinance and order by the Board, the information identified in the State's conditional approval letter will be submitted to the State. The implementation of the program will also be subject to approval as part of the FY04-05 Budget.

V. ATTACHMENTS

Ordinance No. 9-04

Board Order

Attachment A – Administrative Responsibilities

Attachment B - Resolution and Order 03-9-24-3

Attachment C - State Building Codes Division Letter

Attachment D - Estimated Program Costs

Attachment E - Fee Survey

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDINANCE NO. 9-04

IN THE MATTER OF AMENDING CHAPTER 11 OF LANE CODE TO EXPRESSLY INCORPORATE THE OREGON ELECTRICAL SPECIALTY CODE AND ADMINISTRATIVE RULES AS PART OF THE COUNTY BUILDING CODE (LC 11.005 through 11.015)

The Board of County Commissioners of Lane County ordains as follows:

Chapter 11 of Lane Code is hereby amended by removing, substituting and adding new sections as follows:

REMOVE THESE SECTIONS

INSERT THESE SECTIONS

11.005 through 11.015 located on page 11-1 (a total of 1 page)

11.005 through 11.015 located on page 11-1 (a total of 1 page)

Said sections are attached hereto and incorporated herein by reference. The purpose of these substitutions and additions are to expressly incorporate the Oregon electrical specialty code and administrative rules as part of the county building code (LC 11.005 through 11.015).

ENACTED this	day of __	2004.
		Chair, Lane County Board of Commissioners
		Recording Secretary for this Meeting of the Board

AFFROVED AS TO FORM

OFFICE OF LEGAL COUNSEL

BUILDINGS

11.005 Authority for Enactment.

This chapter is enacted pursuant to the authority vested in the County by its Charter and ORS Chapters 215, 455 and 479. (Revised by Ordinance No. 9-74, Effective 7.3.74)

11.010 Building Codes.

This subsection adopts the following, except as modified or supplemented in this chapter, as the Building Codes of Lane County:

- (1) The Building Code as defined in ORS 455.010(8), which shall expressly include the State of Oregon Electrical Specialty Code and Administrative Rules, 2000 edition, which shall be referred to as "The Oregon Electrical Specialty Code," adopted in accordance with ORS 479.510 through 479.990, to be effective July 1, 2004.
- (2) Code for the Abatement of Dangerous Buildings, 1982 Edition, with the following additions:

Section 405. Cleanup and Closure Pending Exhaustion of Appeal Rights. In the event the building official, in the order issued under Section 401 of this Act, has determined the building to be a dangerous building pursuant to Section 302(12), he or she may also order and specify the method by which the structure shall be cleaned up and closed within 10 days of service of the order. If the person to whom the notice and order is directed does not fulfill the order to clean up and close, the building official may order the cleanup and closure occur at County expense with the costs to be charged against the owner or property, or both, as specified in Chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings, 1982 Edition.

Section 205. The Building Appeals and Advisory Board as currently constituted in Lane County shall serve as the Section 205 Board of Appeals. (Revised by Ordinance No. 9-74, Effective 7.3.74; 18-80; 9.5.80; 14-83; 6.22.83; 1-85; 5.10.85; 15-86; 10.31.86; 1-00, 4.12.00)

11.015 Permits, Fees and Refunds.

- (1) Permits. Permits are required for all work covered by the Building Codes of Lane County and agricultural buildings.
- (2) Fees. Building code permit fees shall be as required by separate Order of the Board and shall not exceed the limits in ORS 455,210 and 479.845.
- (3) Refunds. All fees are nonrefundable, except in cases when the processing of an application was terminated prior to the incurring of any substantial administrative expenses. The amount of refund shall be determined by the Director and shall be based upon the proportion of staff time allotted to processing the permit relative to complete processing of a permit. (Revised by Ordinance No. 9-74, Effective 7.3.74; 3-76; 4.7.76; 18-80; 9.5.80; 1-00, 4.12.00)

LEGISLATIVE FORMAT 11.01511.01511.015

BUILDINGS

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IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

IN THE MATTER OF AMENDING CHAPTER 60 OF THE LANE MANUAL TO ADD ELECTRICAL PERMIT FEES (LM 60.855), EFFECTIVE JULY 1, 2004.

The Board of County Commissioners of Lane County orders as follows:

Lane Manual Chapter 60 is hereby amended by removing, substituting and adding the following section:

REMOVE THIS SECTION

60.855

A 1 4 1 11.5-

as located on pages 60-34 through 60-39 (a total of 6 pages)

.....

INSERT THIS SECTION

60.855

0004

as located on pages 60-34 through 60-40 (a total of 7 pages)

Said sections are attached hereto and incorporated herein by reference. The purpose of these substitutions and additions is to add electrical permit fees (LM 60.855). The new and revised fees adopted by this Order shall become effective on July 1, 2004.

Adopted this day o	n	_ 2004.
	Chair, Lane C	ounty Board of Commissioners

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- (3) For checking land surveys and plats for compliance to ORS 209, for forwarding copies of land surveys to the Board of Engineering Examiners, and providing affidavit of corrections for land surveys the following fees are established.
 - (a) \$100 for checking land surveys and plats;
- (b) \$10 for copying and mailing a land survey map and notifying the Board of Engineering Examiners of an apparent noncomplying land survey;
- (c) \$50 affidavit of correction and entering corrected information onto filed land surveys.

Fees shall be made payable to the Lane County Surveyor. The land survey checking fees shall be paid prior to submitting land surveys for filing. The affidavit of correction fee shall be paid prior to filing the document with the County Clerk. Fees shall be made payable to the Lane County Surveyor for the purpose of offsetting the cost of checking land surveys, sending notice to the Board of Examiners, reviewing affidavits of corrections and maintenance of microfilm records. All fees shall be submitted prior to filing or reviewing the land survey or affidavit.

(4) For servicing government corners that are disturbed by any person or public agency in accordance with ORS 209.140 or 209.150, the Lane County Surveyor may recover the cost of crew wages and vehicle usage to reimburse County for lowering and replacement of government corner monuments or corner accessories.

The cost of crew and vehicle usage to lower and service the corner or its accessories shall be paid by the person or public agency causing the corner to be disturbed to Lane County Surveyor within 10 days of receipt of the invoice for work performed. (Revised by Order No. 01-4-4-6, Effective 7.1.01; 04-2-11-3, 7.1.04)

60.855 Public Works Department/Land Management Division - Building.

In accordance with LC Chapter 11 and ORS Chapters 446, 447, 455 and 479, the following fees are established:

- (1) <u>Building Permit Fees</u>. Fees shall be 127% of the fees allowed by Section 304 of the State of Oregon Structural Specialty Code, 1991 Edition as computed from Exhibit "A"-attached hereto.
 - (2) Additional Fees.

Mobile Home Placement Permit	\$ 172.00
Mobile Home Sewer and Water Connections Fee	\$ 53.75
Or	

Mobile Home sewer and water connectors (on private lots)

Each additional 100 feet or fraction thereof \$ 27.95

Mobile Modular Structures (used for other than dwelling purposes) 35% Exhibit A valuation rate.

Temporary Mobile Home Hardship Placement Permit

(Original Placement-Good for two calendar years)

Fees same as regular mobile home placement permits

\$ 48.40
\$ 107.50
\$ 107.50
\$ 53.75
\$ 37.65
\$ 268.75
\$ 37.65
\$ 107.50
\$ \$ \$ \$

- Code Interpretation Conference Fee \$ 16.15/min. \$ 16.15/hr.
- (3) Other Inspection and Fees. May be levied at 127% of the fee provided in Table 3-A of the Uniform Building Code, 1991 Edition.
- (4) Mechanical Permit fees. Fees shall be 207% of the fee as provided in Table 3-A, Uniform Mechanical Code, 1991 Edition.
- (5) Mobile Home Parks. Valuation is computed per Table 2 of OAR 918-600. Fees shall be 127% of the fees as regulated by OAR 918-600, Manufactured Dwelling Parks and Mobile Home Parks as currently in effect, plus regular permit fees for building, plumbing and mechanical permits. A 15% surcharge, in accordance with ORS 446.430, shall be assessed.
- (6) Recreation Parks. Valuation is computed per Table 2 of OAR 918-650. Fees shall be 127% of the fees as regulated by OAR 918-650, Recreational Parks and Organizational Camps plus regular permit fee for plumbing. Plan Review Fee is 65% of total permit fee.
- (7) Plumbing permit fees. Fees shall be 162% of the fees as provided in the State of Oregon Plumbing Specialty Code, 1987 Edition.
 - (8) Electrical Permit Fees.

Electrical Permit Fees.		
Residential: (per unit, service included)		
1,000 sq. ft. or less	\$	106.00
Each additional 500 sq. ft or portion thereof	\$	19.00
Limited/restricted energy	\$	25.00
Each manufactured home or modular		
dwelling service or feeder		63.00
Services or Feeders: (installation, alterations, relocation		
200 amps/5 kva or less	\$	79.00
201 to 400 amps/5.01 to 15 kva	\$	94.00
401 to 600 amps/15.01 to 25 kva	\$	156.00
601 amps to 1,000 amps	\$	204.00
Over 1,000 amps or volts	\$	469.00
Reconnect only	\$	63.00
Temporary Services or Feeders: (installation, alteration	, re	elocation)
200 amps or less	\$	63.00
201 amps to 400 amps	\$	86.00
401 amps to 600 amps	\$	125.00
Over 600 amps or 1,000 volts (see Services or		
Feeders section, above)		
Branch Circuits: (new, alteration, extension per panel)		
The fee for branch circuits with purchase of		
service or feeder fee:		
Each branch circuit	\$	4.00
The fee for branch circuits without purchase		
of a service or feeder fee:		
First branch circuit	\$	54.00
Each additional branch circuit		4.00
Miscellaneous: (service or feeder not included)		
Each pump or irrigation circle	\$	63.00
Each sign or outline lighting	\$	63.00
Signal circuit(s) or a limited/restricted energy		
panel or alteration or extension of limited		
energy circuits	\$	63.00

	Each additional inspection	\$	55.00
(9)	Miscellaneous:		
	Composting Toilet	\$	26.60
	Solar System each component	\$	17.75
	Solar System Building Alterations	\$	53.75 minimum
	Masonry fireplace Installation (for existing structure)	\$	107.50
(10)	Commercial/Industrial Temporary Certificate of		
, ,	Occupancy fee.10% of Building Permit fee.		
(11)	Development Report Service Fee.		
,	(with inspection)	\$	107.50
	(without inspection)	\$	53.75
(12)	Surcharge. In accordance with ORS 455.210 and 4	55.	220, a 7% State
surcharge wil	Il be collected and submitted to the Oregon State Depar	rtır	ent of Consumer
& Business S	ervices.		
(13)	Quick Start Authorization Fee	\$	107 50

(13) Quick Start Authorization Fee......\$ 107.50

Exhibit "A" to Chapter 60 of Lane Manual (60.855)

LANE COUNTY

Department of Public Works, Land Management Division

BUILDING VALUATION DATA

The valuation of building construction for construction permit purposes shall be the actual total construction costs for all classes of work. The application for a building permit shall include a facsimile or photocopy of the actual contract cost. The building permit fee will be based on this cost estimate or as a minimum shall be based on the following rates. Building permit fees will be computed at 127% of the fee derived from Table 3-A, Uniform Building Code, 1991 Edition and valuations established by this Exhibit "A" to Chapter 60, Lane Manual (60.855).

Occupancy and Type	Rate Per
	Square Foot
1. Apartment Houses.	
² Type I or II F.R	\$81.03
Type V-Masonry (or Type III)	
Type V-Wood Frame	
Type I Basement/Garage	\$30.61
2. Auditoriums.	
Type I or II F.R	\$85.70
Type II-1-Hour	
Type II-N	\$57.79
Type III-1-Hour	
Type III-N	0.00.04
Type V-1-Hour	\$59.66
Type V-N	
3. Banks.	
³ Type I or II F.R	\$122.64

¹ Deduct 20% for shell only buildings.

WD 1/mr/00040.Ch60/Revised11/t

² Add 0.5% per floor for each story over three.

³ See #41.

	Type II-1-Hour		\$88.09
	Type II-N	***************************************	\$83.94
	Type Ш-1-Hour	***************************************	
	Type III-N	***************************************	
	Type V-1-Hour	4>14>4	
	Type V-N	***************************************	
4.	Churches.		
	Type I or II F.R	***************************************	\$80.93
	Type II-1-Hour		\$60.49
	Type II-N	· · · · · · · · · · · · · · · · · · ·	\$57.48
	Type III-1-Hour	***************************************	\$64.95
	Type III-N	***************************************	\$61.84
	Type V-1-Hour	***************************************	\$55.29
	Type V-N	***************************************	
5.	Convalescent Ho	spitals.	
	⁴ Type I or II F.R		\$114.75
	Type III-1-Hour	***************************************	\$81.86
	Type V-1-Hour	***************************************	\$73.66
6.	Dwellings.		
	Type V-Masonry	(new or additions)	\$70.91
	Type V-Wood Fr	ame (new or additions)	\$64.54
	Basements:		
	Unfinished		\$13.54
	Finished	***************************************	\$14.63
7.	Fire Stations.		
	Type I or II F.R		
	Type II-1-Hour		
	Туре П-N		
	Type III-1-Hour		
	Туре Ш-N		
•	Type V-1-Hour		
	Type V-N		\$57.48
8.	Homes for the Ele		@ Q 4 <i>C C</i>
	Type I or II F.R		
	Type II-1-Hour		
	Type II-N		•
	Type III-1-Hour		
	Type III-N		
	Type V-1-Hour		
9.	Type V-N <u>Hospitals</u> .	***************************************	504.11
7.	Type I or II F.R		\$13 <i>1</i> 16
	Type III-1-Hour		
	Type W-1-Hour		
10.	Hotels and Motel		Ψ103.73
10.	⁶ Type I or II F.R	<u></u>	\$84.04
	Type III-1-Hour		
	Typo xx I IIodi	***************************************	Ψ.Δ.

⁴ See #41. ⁵ See #41. ⁶ See #41.

	Type III-N		\$69.10
	Type V-1-Hour	***************************************	\$63.29
	Type V-N	4**************************************	\$60.39
11.	Industrial Plants:		
	Type I or II F.R		¢ 46 50
	Type II-1-Hour		•
			-
	Type II (Stock)		
	Type III-1-Hour	***************************************	
	Type III-N	***************************************	\$33.51
	Type V-1-Hour	***************************************	\$31.65
	Type V-N		\$29.88
12.	<u>Jails</u>		
	Type I or II F.R	***************************************	\$131.45
	Type III-1-Hour		-
	Type V-1-Hour	***************************************	
13.	Libraries	***************************************	\$65.50
15.			# 07.00
	Type I or II F.R	•	·
	Type II-1-Hour	***************************************	-
	Type II-N		
	Type III-1-Hour	***************************************	\$73.25
	Туре Ш-N	***************************************	\$69.73
	Type V-1-Hour		\$65.68
	Type V-N	***************************************	\$62.56
14.	Medical Offices.		
	Type I or II F.R		\$98.35
٠	Type II-1-Hour	***************************************	
	Type II-N	***************************************	=
	Type III-1-Hour	***************************************	
	Type III-N	***************************************	
	Type V-1-Hour	***************************************	-
1.5	Type V-N	••••••	\$ 70.45
15.	Offices.		* * * * * * * * * * * * * * * * * * * *
	⁷ Type I or II F.R		
	Type II-1 Hour	***************************************	-
	Туре П-N	***************************************	
	Type III-1-Hour	***************************************	\$62.78
	Type III-N	***************************************	\$59.86
	Type V-1-Hour	***************************************	\$58.10
	Type V-N	***************************************	\$55.40
16.		l Garages & Residential Accesso	
	Masonry		
	Wood Frame	***************************************	
	Open Carports	***************************************	-
17.	Public Buildings	***************************************	V
17.	Type I or II F.R		\$102.61
	Type II-1-Hour		
	Type II-N	••••••	-
	Type III-1-Hour	••••••	
	Type III-N	•••••••••••••••••••••••••••••••••••••••	\$81.86

⁷ See #41.

	T 37 1 II		ው <i>ግር ግል</i>
	Type V-1-Hour		
	Type V-N		\$72.63
18.		ncludes Repair Garages)	
	Type I or II F.R		
	Type II-N		
	Type III-1-Hour		\$31.65
	Type III-N	***************************************	\$27.29
	Type V-1-Hour		\$23.65
	Type V-N		\$21.16
19.	Restaurants.		
	Type III-1-Hour		\$76.46
	Type III-N	***************************************	\$72.84
	Type V-1-Hour	***************************************	\$67.75
	Type V-N	***************************************	\$64.54
20.	Schools.		
	Type I or II F.R		\$92.03
	Type II-1-Hour		\$65.58
	Type III-1-Hour		
	Type III-N	***************************************	
	Type V-1-Hour	***************************************	
	Type V-N		
21.	Service Stations:		
	Type II-N		\$ 54.58
	Type III-1-Hour		
	Type V-1-Hour		
	Canopies	***************************************	
22.	Stores:		
	Type I or II F.R		\$68.89
	Type II 1-Hour		-
	Туре П-N		
	Type III-1-Hour		-
	Type III-N		
	Type V-1-Hour		
	Type V-N		
23.	Theaters:		Φ Β 7 100
25.	Type I or II F.R		\$89.75
	Type III-1-Hour		•
	Type III-N		
	Type V-1-Hour		
	Type V-N		
24.	Warehouses:		Φ00.05
Δ¬.	Type I or II F.R		\$40.78
		our	
	Type II or V-N		
	Type III-1-Hour		
	Type III-N		
25.	Equipment:		φ 2 U.4U
<i>لا</i> ك.			
	Air Conditioning: Commercial		¢ 2.52
	Residential		
	oprinkter systems	***************************************	Φ 1.00

26. Miscellaneous Structures:

Decks/Porches:

Uncovered\$	5.63
Covered\$	8.75
Foundation Only\$	6.25
Structural Roof Only\$	6.00
Commercial Re-roof	
Additional roofing layer\$.94
Remove existing and re-roof\$	1.25

If the above determination of construction costs does not agree with the actual cost of construction, the permit holder may submit a detailed certified cost record after completion of construction. Any overpayment of permit fees will be refunded based on the actual cost as approved by the Building Official.

27. Additional Fees.

Plan Checking Fee.

In addition to the building permit fee, a plan check fee will be charged based on building permit fee. Plan Check fees shall be 65% of the building permit fee.

Alteration and Remodel. (Residential and Commercial) 28.

> Alterations and remodel other than additions use contract price or 50% current per square foot value for new construction. Square foot area computation to be the remodeled portion of the structure. Minimum building fee does not

> include surcharge (State) or plan check fee .. \$ 50.00

29. Additions. (Residential and Commercial)

> Use current per square foot value of new construction for type of occupancy

> > EXHIBIT "A" TO CHAPTER 60 OF LANE MANUAL (60.855)

(Revised by Order No. 94-6-1-4; 6.1.94; 01-4-4-6; 4.4.01; 03-4-16-3, 7.1.03; 04-2-18-1, 7.1.04)

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- For checking land surveys and plats for compliance to ORS 209, for forwarding copies of land surveys to the Board of Engineering Examiners, and providing affidavit of corrections for land surveys the following fees are established.
 - \$100 for checking land surveys and plats; (a)
- (b) \$10 for copying and mailing a land survey map and notifying the Board of Engineering Examiners of an apparent noncomplying land survey:
- \$50 affidavit of correction and entering corrected information onto filed land surveys.

Fees shall be made payable to the Lane County Surveyor. The land survey checking fees shall be paid prior to submitting land surveys for filing. The affidavit of correction fee shall be paid prior to filing the document with the County Clerk. Fees shall be made payable to the Lane County Surveyor for the purpose of offsetting the cost of checking land surveys, sending notice to the Board of Examiners, reviewing affidavits of corrections and maintenance of microfilm records. All fees shall be submitted prior to filing or reviewing the land survey or affidavit.

For servicing government corners that are disturbed by any person or public agency in accordance with ORS 209.140 or 209.150, the Lane County Surveyor may recover the cost of crew wages and vehicle usage to reimburse County for lowering and replacement of government corner monuments or corner accessories.

The cost of crew and vehicle usage to lower and service the corner or its accessories shall be paid by the person or public agency causing the corner to be disturbed to Lane County Surveyor within 10 days of receipt of the invoice for work performed. (Revised by Order No. 01-4-4-6, Effective 7.1.01; 04-2-11-3, 7.1.04)

60.855 Public Works Department/Land Management Division - Building.

In accordance with LC Chapter 11 and ORS Chapters 446, 447-and, 455 and 479, the following fees are established:

- Building Permit Fees. Fees shall be 127% of the fees allowed by Section 304 of the State of Oregon Structural Specialty Code, 1991 Edition as computed from Exhibit "A"-attached hereto.
 - Additional Fees. (2)

Mobile Home Placement Permit	\$ 172.00
Mobile Home Sewer and Water Connections Fee	\$ 53.75

Mobile Home sewer and water connectors (on private lots)

Each additional 100 feet or fraction thereof \$ 27.95

Mobile Modular Structures (used for other than dwelling purposes) 35% Exhibit A valuation rate.

Temporary Mobile Home Hardship Placement Permit

(Original Placement-Good for two calendar years)

Reas came as regular mobile home placement permits

rees same as regular mobile nome placement per	ш	ts
Recreational Vehicle (six months, no utilities)	\$	48.40
Structure Relocation Investigation Fees	\$	107.50
Swimming Pool (Plumbing and/or Mechanical extra)	\$	107.50
Demolition of Buildings (Plumbing Extra)	\$	53.75
Agricultural Buildings not located in Flood		
Hazard Areas	\$	37.65
Change of Occupancy Inspection Fee	\$	268.75
Building Code Administrative Variance Fee	\$	37.65
Building Appeals Hearing Filing Fee	\$	107.50

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Co	ode Interpretation Conference Fee\$	16.15/min.
***	\$	16.15/hr.
(3) Ot	her Inspection and Fees. May be levied at 127% of the	fee provided in

- (3) Other Inspection and Fees. May be levied at 12/% of the fee provided in Table 3-A of the Uniform Building Code, 1991 Edition.
- (4) Mechanical Permit fees. Fees shall be 207% of the fee as provided in Table 3-A, Uniform Mechanical Code, 1991 Edition.
- (5) Mobile Home Parks. Valuation is computed per Table 2 of OAR 918-600. Fees shall be 127% of the fees as regulated by OAR 918-600, Manufactured Dwelling Parks and Mobile Home Parks as currently in effect, plus regular permit fees for building, plumbing and mechanical permits. A 15% surcharge, in accordance with ORS 446.430, shall be assessed.
- (6) Recreation Parks. Valuation is computed per Table 2 of OAR 918-650. Fees shall be 127% of the fees as regulated by OAR 918-650, Recreational Parks and Organizational Camps plus regular permit fee for plumbing. Plan Review Fee is 65% of total permit fee.
- (7) Plumbing permit fees. Fees shall be 162% of the fees as provided in the State of Oregon Plumbing Specialty Code, 1987 Edition.

(8)	Electrica	l Permi	t Fees.
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Electrical 1 et mit 1 ees.
Residential: (per unit, service included)
1,000 sq. ft. or less \$ 106.00
Each additional 500 sq. ft or portion thereof \$ 19.00
Limited/restricted energy\$ 25.00
Each manufactured home or modular
dwelling service or feeder\$ 63.00
Services or Feeders: (installation, alterations, relocation)
200 amps/5 kva or less \$ 79.00
201 to 400 amps/5.01 to 15 kva \$ 94.00
401 to 600 amps/15.01 to 25 kva \$ 156.00
601 amps to 1,000 amps \$ 204.00
Over 1,000 amps or volts \$ 469.00
Reconnect only \$ 63.00
Temporary Services or Feeders: (installation, alteration, relocation)
200 amps or less \$ 63.00
201 amps to 400 amps\$ 86.00
401 amps to 600 amps \$ 125.00
Over 600 amps or 1,000 volts (see Services or
Feeders section, above)
Branch Circuits: (new, alteration, extension per panel)
The fee for branch circuits with purchase of
service or feeder fee:
Each branch circuit \$ 4.00
The fee for branch circuits without purchase
of a service or feeder fee:
First branch circuit \$ 54.00
Each additional branch circuit \$ 4.00
Miscellaneous: (service or feeder not included)
Each pump or irrigation circle\$ 63.00
Each sign or outline lighting \$ 63.00
Signal circuit(s) or a limited/restricted energy
panel or alteration or extension of limited
energy circuits \$ 63.00
*-

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	Each additional inspection\$ 55.00
(89)	Miscellaneous:
	Composting Toilet\$ 26.60
	Solar System each component \$ 17.75
	Solar System Building Alterations \$ 53.75 minimum
	Masonry fireplace Installation (for existing structure) \$ 107.50
(9 10)	Commercial/Industrial Temporary Certificate of
	Occupancy fee.10% of Building Permit fee.
(191)	Development Report Service Fee.
	(with /inspection)\$ 107.50
(11)-	Development Report Service Fee.
	(without/inspection)\$ 53.75
(12)	Surcharge. In accordance with ORS 455.210 and 455.220, a 57% State
surcharge w	ill be collected and submitted to the Oregon State Department of
Commerce Co	onsumer & Business Services.
(13)	Quick Start Authorization Fee\$ 107.50

Exhibit "A" to Chapter 60 of Lane Manual (60.855)

LANE COUNTY

Department of Public Works, Land Management Division

BUILDING VALUATION DATA

The valuation of building construction for construction permit purposes shall be the actual total construction costs for all classes of work. The application for a building permit shall include a facsimile or photocopy of the actual contract cost. The building permit fee will be based on this cost estimate or as a minimum shall be based on the following rates. Building permit fees will be computed at 127% of the fee derived from Table 3-A, Uniform Building Code, 1991 Edition and valuations established by this Exhibit "A" to Chapter 60, Lane Manual (60.855).

Occupancy and Type		Rate Per
		Square Foot
1. Apartment House		
² Type I or II F.R		\$81.03
	(or Type III)	
	ame	
	/Gатаде	
2. Auditoriums.		
Type I or II F.R	***************************************	\$ 85.70
Туре П-1-Ноиг	***************************************	
Туре ІІ-М	***************************************	
Type III-1-Hour	***************************************	
Type III-N	***************************************	
Type V-1-Hour		
Type V-N		0.5675
3. Banks.		
³ Type I or II F.R		\$122.64

Deduct 20% for shell only buildings.

² Add 0.5% per floor for each story over three.

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	Type II-1-Hour	\$88.09	
	Туре П-N	\$83.94	
	Type III-1-Hour	\$99.91	
	Type III-N	\$95.35	
	Type V-1-Hour	\$88.09	
	Type V-N	\$83.83	
4.	Churches.		
	Type I or II F.R	\$80.93	
	Type II-1-Hour	\$60.49	
	Туре П-N	\$57.48	
	Type III-1-Hour	\$64.95	
	Type III-N	\$61.84	
	Type V-1-Hour	\$55.29	
	Type V-N	\$56.24	
5.	Convalescent Ho		
	⁴ Type I or II F.R	\$114.75	
	Type III-1-Hour	\$81.86	
	Type V-1-Hour	\$73.66	
6.	Dwellings.		
	Type V-Masonry	(new or additions)\$70.91	
	Type V-Wood Fr	ame (new or additions) \$64.54	
	Basements:		
	Unfinished	\$13.54	
	Finished	\$14.63	
7.	Fire Stations.		
	Type I or II F.R	\$93.79	
	Type II-1-Hour	\$60.80	
	Type II-N	\$57.79	
	Type III-1-Hour	\$67.65	
	Type III-N	\$64.23	
	Type V-1-Hour	\$60.49	
	Type V-N	\$57.48	
8.	Homes for the Ele		
	Type I or II F.R	\$84.66	
	Type II-1-Hour	\$67.85	
	Туре П-N	\$64.64	
	Type III-1-Hour	\$70.76	
	Type III-N	\$67.65	
	Type V-1-Hour	\$67.44	
	Type V-N	\$64.11	
9.	Hospitals.		
	Type I or II F.R		
	Type Ⅲ-1-Hour		
- -	Type V-1-Hour	\$103.75	
10.	Hotels and Motel		
	Type III-1-Hour	\$72.53	

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00.033	Type III-N	\$69.10	00.025
	Type V-1-Hour	\$63.29	
	Type V-N	\$60.39	
11.	Industrial Plants:		
11.	Type I or II F.R	\$46.59	
	Type II-1-Hour		
		\$30.09	
	Type II (Stock)	\$35.06	
	Type III-1-Hour		
	Type III-N	\$33.51	
	Type V-1-Hour	\$31.65	
	Type V-N	\$29.88	
12.	<u>Jails</u>	#121.45	
	Type I or II F.R	\$131.45	
	Type III-1-Hour	\$119.53	
	Type V-1-Hour	\$85.90	
13.	<u>Libraries</u>	2242	
	Type I or II F.R	\$96.28	
	Type II-1-Hour	\$67.34	
	Type II-N	\$63.91	
	Type III-1-Hour	\$73.25	
	Type III-N	\$69.73	
	Type V-1-Hour	\$65.68	
	Type V-N	\$62.56	
14.	Medical Offices.		
	Type I or II F.R	\$98.35	
	Type II-1-Hour	\$73.15	
	Type II-N	\$ 69.73	
	Type III-1-Hour	\$79.99	
	Type III-N	\$76.36	
	Type V-1-Hour	\$74.49	
	Type V-N	\$70.45	
15.	Offices.		
	⁷ Type I or II F.R	\$ 88.09	
	Type II-1 Hour	\$57.06	
	Type II-N	\$55.61	
	Type III-1-Hour	\$62.78	
	Type III-N	\$59.86	
	Type V-1-Hour	\$58.10	
	Type V-N	\$55.40	
16.	Private Residenti	al Garages & Residential Accessory Structure	<u>es</u>
	Masonry	\$22.51	
	Wood Frame	\$18.99	
	Open Carports	\$13.59	
17.	Public Buildings		
	Type I or II F.R	\$102.61	
	Type П-1-Hour	\$76.56	
	Туре П-N	\$73.15	
	Type III-1-Hour	\$85.70	
	Type III-N	\$81.86	
	~ A		

⁷ See #41.

Description Color	., -	gin indicates chan	-		
Type V-1-Hour			=		
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18. Public Garages (includes Repair Garages) Type I or II F.R. \$40.46 Type II-N \$40.46 Type III-N \$31.65 Type III-N \$27.29 Type III-N \$27.29 Type V-1-Hour \$23.65 Type VI-Hour \$23.65 Type V-N \$21.16 \$		Type V-1-Hour	***************************************	\$75.74	
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LEGISLAT	IVE Bold indicates material being added		
FORMAT	Strikethrough indicates material being deleted		FORMAT
60.855	Lane Manual		60.855
26.	Miscellaneous Structures:		
	Decks/Porches:		
	Uncovered\$	5.63	
	Covered\$	8.75	
	Foundation Only\$	6.25	
	Structural Roof Only\$	6.00	•
	Commercial Re-roof		
	Additional roofing layer\$.94	
	Remove existing and re-roof\$	1.25	

If the above determination of construction costs does not agree with the actual cost of construction, the permit holder may submit a detailed certified cost record after completion of construction. Any overpayment of permit fees will be refunded based on the actual cost as approved by the Building Official.

27. Additional Fees.

Plan Checking Fee.

In addition to the building permit fee, a plan check fee will be charged based on building permit fee. Plan Check fees shall be 65% of the building permit fee.

28. <u>Alteration and Remodel</u>. (Residential and Commercial)

Alterations and remodel other than additions use contract price or 50% current per square foot value for new construction. Square foot area computation to be the remodeled portion of the structure. Minimum building fee does not

include surcharge (State) or plan check fee .. \$ 50.00

29. Additions. (Residential and Commercial)

Use current per square foot value of new construction for type of occupancy

EXHIBIT "A" TO CHAPTER 60 OF LANE MANUAL (60.855)

(Revised by Order No. 94-6-1-4; 6.1.94; 01-4-4-6; 4.4.01; 03-4-16-3, 7.1.03; 04-2-18-1, 7.1.04)

Lane County Electrical Program Responsibilities* Excerpts from Intergovernmental Agreement

- 1. File and maintain sequentially numbered permits including supporting documents such as inspection reports, permit logs and summary worksheets in secured storage (locked storage when away from desk or when office is closed), and maintain records to account for disposition of each permit.
- 2. Be open to the public Monday through Friday.
- 3. Review permit application. If additional information is required, advise applicant of what is needed to complete application.

If application is received by mail and is complete, issue permit within 24 hours of receipt. If application is incomplete, call applicant within 24 hours of receipt and advise what is needed.

- 4. PerDivision Operating Plan: Before issuing a permit verify license and registration requirements by asking applicant to display applicable active license and/or registration issued by the Division and/or the Construction Contractors Board (CCB). Licensing can be verified through CCB at 128002645247.38 and the Building Codes Division (BCD) at 18002442-77457. NOTE addicate number on the applications in out in centuries must be verified.
- 5. As required by OAR 918-001-0045, and acting under ORS 197.180, before issuing a permit, verify all local government (i.e. planning, zoning), sanitary district, and/or DEQ approvals have been obtained.
- 6. Issue Division electrical permits to qualified applicants. Maintain records of revenues and surcharges in accordance with procedures established by Division.
- 7. Take and record inspection requests in person, from telephone, answering machine, facsimile, or voicemail by using Division Inspection Request and Report form. Include clear and concise directions to the job site for the inspector which includes the owner, applicant, contractor, or homeowner's name and telephone number. Retrieve permit from tile, attach to inspection request, and give to inspector in person or in-basket by phone; or by facsimile for further or immediate action.
- 8. Assist the public in answering permit or inspection related questions and referring code related questions to inspector and all customer service related question to Division at 45 800 442 7457.
- 9. Post outgoing mail and date receipt and distribute incoming mail unopened to Division inspector.
- 10. Use worksheet and permit log provided by the Division to summarize all revenues surcharges and fees received and deposited to the Division account.
- 11. Close out month and complete worksheet and log by the first day of the following month.

Lane County Electrical Program Responsibilities* Excerpts from Intergovernmental Agreement

- 13. Charge established Division permit fees. No fees shall be waived nor shall additional fees be charged.
- 14. Take corrective action when customer service complaints relating to permits and telephone or counter assistance are received.
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- 16. Provide desk space within County's building and parking spaces at or near County's building for use by Division inspectors housed there. Provide keys and authorization for inspectors to access building at times other than regular working hours.
- 17. Provide photocopy and fax equipment for use by Division inspectors.
- 18. Deposit, daily, all fees and surcharges <u>under this agreement</u> in the Division's bank account. If deposit cannot be made daily due to staffing constraints, money must be deposited at least weekly or whenever the total deposit equals or exceeds \$500, whichever occurs first. Transfer must also be made on the first business day of the month for the previous month's sales regardless of amount collected. <u>Sequentially numbered bank deposits lips will be provided by Division.</u>
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- 22. County shall attempt to collect all dishonored checks. If County is not able to collect the fees, County must notify Division and advise of efforts made to collect on dishonored checks.
- 23. County shall keep on file all related applications, permits permittiogs and summary worksheets. Inactive files two (2) years or older shall be returned to the Division at 1535 Edgewater NW, Salem, OR 197304.

^{*}Shaded:items will not be required if the County assumes the program.

PASSED

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY STATE OF OREGON

) IN THE MATTER OF AUTHORIZING A
) PROGRAM ADMINISTRATION REQUEST TO
) THE DEPARTMENT OF CONSUMER AND
) BUSINESS SERVICES - BUILDING CODES
RESOLUTION AND) DIVISION FOR THE PURPOSE OF SEEKING
ORDER NO.) DELEGATION OF THE ELECTRICAL
) PROGRAM TO LANE COUNTY AND
03-9-24-3) DELEGATING TO THE COUNTY
) ADMINISTRATOR THE AUTHORITY TO SIGN
) RELATED DOCUMENTS

WHEREAS, administration and enforcement of the electrical program in most of unincorporated Lane County is currently provided by the State of Oregon through the Building Codes Division (BCD) of the Department of Consumer and Business Services; and

WHEREAS, state law and related administrative regulations support and encourage full service building programs administered by local governments; and

WHEREAS, assumption of the electrical program by Lane County would meet the intent of those regulations as well as several components of the County Strategic Plan; and

WHEREAS, an application for assumption of the electrical program by Lane County must be filed by October 1, 2003 to allow for implementation by July 1, 2004; and

WHEREAS, applicable state law requires that an electrical program administration request by Lane County be based on a resolution of the Board formally authorizing the application; and

WHEREAS, the Board of County Commissioners has reviewed information on the request for electrical program administration authority and is ready to take action; now, therefore, it is hereby

RESOLVED AND ORDERED that the Board authorizes submittal of a program administration request to the Oregon Department of Consumer and Business Services — Building Codes Division for the purpose of seeking delegation of the electrical program to Lane County for unincorporated areas, excluding the Eugene and Springfield urban growth areas; it is hereby further

ORDERED that the County Administrator is delegated authority to sign the request and related documents as necessary to request electrical program administration authority.

Dated this 24th day of September, 2003.

Peter Sorenson, Chair

Lane County Board of Commissioners

APPROVED AS TO FORM

te 9-14-203 Lane County

TOFFICE OF LEGAL COUNS

C:\Documents and Settings\lcga|rt\Local Settings\Temporary Internet Files\OLKCE\ACM.Electrical Program Application.Order.doc



Department of Consumer and Business Services

Building Codes Division 1535 Edgewater Street NW

PO Box 14470 Salem, OR 97309-0404 (503) 378-4133

> FAX (503) 378-2322 TTY (503) 373-1358

http://www.oregonbcd.org

March 29, 2004

RFCD APR 0 5 2004

Mr. Tony West Building Program Manager, Land Management Division Lane County 125 East 8th Avenue, Eugene, Oregon 97401

RE: Request for Program Delegation

Dear Mr. West:

We have completed review of Lane County's application for delegation of the electrical program. The Division's review is based upon the information provided in your transmittal and Lane County's Application of October 1, 2003, Lane County's Supplemental Application of December 26, 2003, Lane County's Program Administration Request dated December 24, 2003, and the Supplemental information contained in your letter of January 2, 2004.

To facilitate delegation, the Division is prepared to conditionally approve Lane County's application, subject to Lane County's submission of the referenced Addendum "A", Addendum "B" and the corrected pages of the operating plan, within 30 days of delegation.

Based upon our review, it is concluded that:

1. The Lane County Operating Plan needs to assure compliance with ORS 455.148, ORS 455.150 and OAR 918-020-0010(2), concerning procedures for cooperation with the State Marshal or the State Marshal's designee, to consider a uniform fire code in the plan review. The minimum requirements are outlined in OAR 918-020-0020.

The referenced procedures can be incorporated as Addendum "A" to the operating plan previously submitted.

2. The Lane County Electrical Program Operating Plan reflects incorrect references to OAR Chapter 918, Divisions 01, 300, 302, 310, and 320. Please, correct the electrical operating plan pages 1, and 2, to reflect the accurate citations.

Please submit corrected pages with your transmittal instructions.

3. The Lane County Assumption Plan must include a method for transferring responsibility for completion of outstanding work, existing buildings, open plan reviews, permits and

inspections and corresponding revenues and for transferring any pending enforcement actions. [See OAR 918-020-0095]

Please submit the information as an Addendum "B" to supplement the plan previously furnished to the Division on December 31, 2003.

Should you have any questions or concerns, please let us know.

Şincerely

Andrea Simmon

Manager.

Policy and Technical Services

CC: Mark Long, Administrator, BCD

John Powell, Chief Electrical Inspector, BCD

Lane County

Electrical Program - Estimated Cost

ltem	Unit Cost	#	FY04-05 Total	#	FY05-06 Total	#	FY06-07 Total
Sr. Building Inspector ¹	52,608	2	105,216	3	145,214	3	146,400
Benefits ²	24,998	2	53,996	3	80,107	3	86,516
Vehicles	19,000	2	38,000	1	19,000		0
Computer	1,100	1	1,100	. 1	1,100		0
Overhead ³	12,000	i	24,000	1	28,514		30,225
Credit card costs ⁴		i	9,543	ı	2,681		2,819
Materials & Services	6,000	j	12,000	ļ	18,000		18,000
Expense		i	243,855	i	294,616		283,960
Revenue⁵		i	276,400	,	291,400		306,400
Total		į.	\$32,545	1	\$3,217		\$22,440

¹Assumes new FTE hired at Step 3

²Assumes 8% annual increase

³Assumes 6% annual increase

⁴Assumes 2.3% charge for 40% of revenue, year 1 includes equipment cost (\$7,000)

⁵Assume \$15,000 annual increase

Oregon Building Codes Division Survey of Electrical Fees - 2003

RESIDENTIALI					
Jurisdiction	FEE				
Gresham	\$640				
Eugene	566				
Medford	540				
Portland	510				
Clackamas Co.	357				
Florence	342				
Deschutes Co.	285				
Springfield	275				
Corvallis	227				
Marion Co.	219				
State BCD	194				
Jackson Co.	188				
Malheur Co.	175				
LaGrande	160				
Albany	154				

COMMERCIAL ²					
Jurisdiction	FEE				
Eugene	\$3,520				
Florence	2,435				
Portland	2,302				
Malheur Co.	1,838				
Marion Co.	1,696				
Springfield	1,579				
Deschutes Co.	915				
Medford	826				
LaGrande	618				
Clackamas Co.	594				
Jackson Co.	544				
Albany	478				
State BCD	350				
Corvallis	297				

¹SFR R-3, 1,800 sq. ft. dwelling w/ 400 sq. ft. attached garage, 3 bedroom, 2 bath.

²20,000 sq. ft. Commercial M Occ., retail sales, type VN, sprinkled.